

**Advertisement for recruitment to the post of Senior Consultant (Disaster Management)  
on contract in Uttar Pradesh State Disaster Management Authority**

01 post of Senior Consultant (Disaster Management) is to be filled on contract basis in UP State Disaster Management Authority through Interview to achieve targets of Sendai Framework Project. Applications are invited as per under mentioned details-

Advertisement No.-01

Date-04 March, 2025

S. No.	Name of Post	Number of Post	Educational Qualification and Experience	Fixed honorarium
1	Senior Consultant (Disaster Management) (On Contract basis)	01	<p>Master's Degree in any discipline (preferably in Disaster Management, Social Work, Sociology, Geography, Agriculture, Architecture, Engineering or Urban Planning).</p> <p>The details of experience are as follows:-</p> <ul style="list-style-type: none"> <li>• Candidates should have minimum experience of 10 years in the fields related to disaster management, Post Qualification.</li> <li>• Candidates having M. Phil degree in the relevant field are required to have minimum experience of 08 years.</li> <li>• Candidates having Ph. D. degree in the relevant field are required to have minimum experience of 05 years.</li> <li>• Candidates must have reasonable experience in the field of preparation of Disaster Management Plans &amp; Guidelines and Project Management/ Management of Works or working in the area related to disaster management.</li> </ul>	Rs. 1,20,000/- per month

1. In accordance with the decision of Selection Committee, application forms received against Advertisement No- 03 dated 02 Aug 2024, for the post of Senior Consultant (Disaster Management) on contract basis are hereby cancelled.
2. Accordingly the advertisement is hereby re-published to receive the forms.
3. Last date and time to receive forms is **05 Apr 2025 till 23:59 hrs.** Forms received after last date & time will not be considered.
4. Only Indian citizens can apply.
5. As on the 01st July of Advertising Year the maximum age limit is 65 years. For Scheduled Castes, Scheduled Tribes and other categories who have been notified by the Government, the age limit will be as specified by the Government of Uttar Pradesh.
6. Applicant should be of good character and no criminal case should be going on against him.
7. Interested Applicants can send their application form on the prescribed format pasting latest passport size photograph along with complete bio data/portfolio, scanned self-attested photocopies of all the certificates to **e-mail ID: hr.upsdma@gmail.com till 05 April, 2025 up to 23:59 hrs.**
8. The format of the application form, deliverables/outcomes & outline of task related to the post and other details related to the post can be downloaded from the **UP SDMA website: upsdma.up.nic.in.** For any information, the Applicant can contact the Office of UP SDMA on telephone number **0522-2306882.**

9. Applications will be screened and Applicants will be shortlisted and called for an interview. Final selection will be based on Academics, Experience and Interview.
10. No application fee is to be paid by the Applicants. The cost of traveling will be borne by the Applicants themselves.
11. Self-attested copy of education, experience and other documents are required to be attached with the application form by the Applicant. If applicant is working in any organization then NOC from the organization is required to be attached. If required documents are not attached then applicant candidature will be cancelled without any explanation.
12. If it is found that the Applicant has hidden or misrepresented any fact, legal action will be taken, cancelling his/her candidature.
13. Authority reserves all right to cancel or reject any application form without any explanation or reason.
14. The Selection Committee will be as per Government Order- Revenue Section-11- 1123/1-11-2024-10(P)/2008 –TC-1 Dated 07 January, 2025.
15. A contract will be executed between the selected Senior Consultant and UP SDMA. Engagement on the post of Senior Consultant will initially be for 01 year. After appraisal of work, an annual extension can be granted maximum for the next 02 years.
16. The Sr. Consultant can be removed at any time by giving one month's notice or the Sr. Consultant can also resign from the assignment by giving one month's notice to the Competent Authority.
17. **Other Terms & Conditions:-**
  - a. The selection of the Applicant will be done through a list prepared by the Selection Committee in the order of their proficiency after the educational qualification, experience and interview, as revealed by the total sum of marks obtained by each Applicant.
  - b. Selected Applicant will provide Health Certificate duly signed by Chief Medical Officer at the time of joining and Character Certificate duly attested by 02 gazetted officers, on stamp paper of Rs. 100/- after the date of issue of engagement letter, in his/her own name. Self-certified photocopy of all certificates and No dues certificate, if required will be submitted by the selected Applicant to the Authority.

#### **Deliverables/Outcomes and Outline Of Task**

1.	Deliverables/ Outcomes	<ul style="list-style-type: none"> <li>• Development and implementation of State Plan and District Plans in accordance with PMs 10 Point Agenda for DRR and Sendai Framework.</li> <li>• Facilitating State Govt. Departments in preparation of their Departmental Disaster Management Plan.</li> <li>• Assist the UP SDMA in identifying opportunities for mainstreaming Disaster Risk Reduction (DRR) in development programmes.</li> <li>• Building capacity of stakeholders for coordination, review and monitoring of the integration &amp; mainstreaming of Disaster Risk Reduction in departmental plans &amp; policies in order to prepare them for emergency operations.</li> <li>• Compiling and timely furnishing of data and information to UP SDMA on disaster aspects and implementation of UP SDMA Schemes in State and Districts.</li> <li>• Enhancing disaster preparedness for effective response and to "Build Back Better" in recovery, rehabilitation and reconstruction.</li> <li>• Help in setting up of the Disaster Data Base at the State and District level.</li> <li>• Research, study, documentation and IEC development.</li> <li>• Examine and monitor construction progress work of new building of UP SDMA and to plan and execute it's operationalization.</li> <li>• Coordinating mock drills and joint workshops with NDMA/ Other States/ Districts/</li> </ul>
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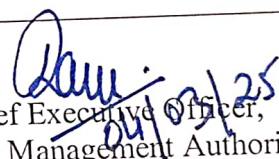
State Govt. Departments.

- Collection of reports about lessons learnt and best practices from the State and exchange/sharing of these among the other States, NDMA, Other Government Departments, Districts etc.
- Capacity Building of all stakeholders for disaster management and emergency management.
- Any other tasks assigned.

**A. Outline of Task-**

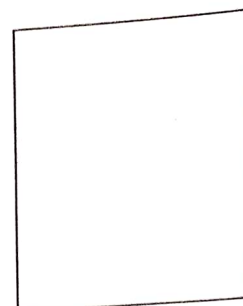
**In addition to the work pertaining to deliverables and outcome of the Project, the following tasks are to be performed:-**

1. Suggest measures for integration of mitigation measures in development plans of State/Districts/Villages and to help in capacity building and training activities carried out by UP SDMA by enhancing the capacity of all verticals of UP SDMA.
2. Support UP SDMA in taking measures for implementation of Projects/Schemes under Mitigation, Disaster Risk Reduction, Capacity Building, UP SDMA Building, etc.
3. To develop coordination mechanism with the aim of implementing targets at State and District levels.
4. To ensure implementation of Programmes and Schemes of UP SDMA at State and Districts levels.
5. Liaison with the NDMA, DDMA's, Relief Commissioner and Other Government Departments dealing with Disaster Management.

  
Additional Chief Executive Officer,  
Uttar Pradesh State Disaster Management Authority  
Lucknow

**Format of application form for Senior Consultant (Disaster Management)**

1. Advertisement No.
2. Name of the applicant-
3. Name of Father/Mother-
4. Nationality-
5. Date of Birth-
6. Permanent Address-
7. Address for correspondence-
8. Mobile No-
9. Email -



**Educational Qualification Details-**

S. No.	Educational Qualification	Board / University	Total Marks	Obtained Marks	Percentage
1					
2					
3					

**Experience Details-**

S. No.	Institution/Department/Authority	Time Period		Details of experience
		Start	End	
1				
2				
3				

**Declaration-**

I Mr./Mrs./Ms. .... certify that the above details to my knowledge, is completely true. If any information is found to be untrue, the competent authority shall have the right to revoke my candidature.

Details of attachments-

- 1.
- 2.
- 3.

Date & Place:

Applicant's signature